

# **CONSTITUTION OF DORCHESTER NETBALL CLUB**

## **1. NAME**

The club shall be called 'Dorchester Netball Club' here in after called 'The Club'

## **2. AFFILIATION**

The Club shall be affiliated to the Dorset County Netball Association and England Netball

## **3. AIMS & OBJECTIVES**

The aims and objectives of the Club shall be to:-

- 3.1 Promote and develop the interests of Netball by offering coaching and competitive opportunities for Adult and Junior players.
- 3.2 Ensure that equal opportunities exist for all Members of The Club
- 3.3 Obtain resources to enable the aims and objectives of The Club to be achieved. This may be by means of fundraising, sponsorship or grant application.

## **4. MEMBERSHIP**

- 4.1 The Club shall consist of the Officers and the Members
- 4.2 Membership of The Club shall be open, and not unreasonably restricted, on the grounds of gender, race, political, religious, or other opinion, to any person who is prepared to accept and support the objectives of The Club.
- 4.3 In accepting membership a person agrees to abide by the Constitution of The Club and its rules. Rules covering training, matches, and general behaviour will be in addition to this Constitution
- 4.4 Members under the age of 18 shall be considered as Junior Members. Members aged between 16-18 have the right to play in the Adult classes.
- 4.5 Junior members shall be given the same playing and voting rights within The Club as held by other members

## **5. MEMBERSHIP FEES**

- 5.1 Training Fees will be paid to Dorchester Netball Club as long as their netball courses exist.
- 5.2 Players will need to be a member of Dorchester Netball Club and join the club via the annual affiliation scheme (to both Dorset County Netball and England Netball )
- 5.3 Adult class members do not need to be members of either the club or England Netball, but participate entirely at their own risk.

## **6. OFFICERS**

6.1 The Officers of The Club shall be Chair, Vice Chair, Secretary, Treasurer, Membership Secretary, Junior Representative (must be U19), Club Safeguarding Officer, Club Volunteer Co-ordinator, Publicity Officer, Fundraising Officer, Social Secretary, Website / Social Media Officer

6.2 These Officers shall hold office for a calendar year, being elected annually at the Annual General Meeting. All Officers shall retire annually but shall be eligible for re-election.

6.3 Any casual vacancy occurring may be filled by the Executive Committee.

## **7. EXECUTIVE COMMITTEE**

7.1 The management of The Club shall be invested in the Executive Committee

7.2 The Executive Committee shall act for the members. Liabilities incurred shall fall upon the membership, provided they act in accordance with the Constitution, in honesty and good faith.

7.3 The Executive Committee shall comprise Chair, Vice Chair, Secretary, Treasurer, Membership Secretary, Junior Representative (must be U19), Club Safeguarding Officer, Club Volunteer Co-ordinator, Publicity Officer, Fundraising Officer, Social Secretary, Website / Social Media Officer and voting members (parents of junior members)

7.4 Meetings of the Executive Committee shall be convened by the Secretary and Committee shall meet four times a year.

7.5 The quorum for the transaction of business at Executive Committee shall be 5.

7.6 Every question at a meeting of the Executive Committee shall be determined by a majority of the vote of Members present and every voting Member having one vote. In the event of an equality of votes the Chair of the Meeting shall have a casting vote.

7.7 The interpretation of The Club Constitution shall be invested in the Executive Committee who shall decide all questions relating to The Club, save those specified in, or involving an amendment to the Constitution.

7.8 The Executive Committee shall be responsible for considering any application of Membership and shall decide if this application should be accepted. This decision shall be in accordance with non-discriminatory policy.

7.9 Where there is a necessity for a project to be managed relating to specific areas of Club activities i.e. Coaching Selection, Umpiring etc, a Sub-Committee shall be setup and chaired by the relevant officer on the Executive Committee. Members can be co-opted to serve on these Sub-Committees or may volunteer.

## **8. FINANCE**

- 8.1 All monies raised by, or on behalf of, The Club shall be applied to further the objectives of The Club and for no other purpose.
- 8.2 The Club treasurer is responsible for the finances of The Club.
- 8.3 The financial year of The Club ends on 05<sup>th</sup> April.
- 8.4 Proper accounts shall be kept for all sums of money received and paid out by The Club.
- 8.5 An audited statement of accounts up to and including 05<sup>th</sup> April shall be presented at The Annual General meeting of The Club.
- 8.6 The funds of The Club shall be lodged at a bank or building society in an account in the name of The Club and all cheques, drafts etc drawn on these accounts shall be signed by any two of the following Officers – Treasurer, Chair, and Secretary.

## **9. ANNUAL GENERAL MEETINGS AND OTHER MEETINGS**

- 9.1 The Annual General Meeting of The Club shall be held every year during the month of September when annual report of the Executive Committee and the audited statement of accounts up to the end of the financial year shall be presented. A current balance will also be presented by the treasurer.
- 9.2 Not less than 30 days notice of the date of the AGM shall be given to all members by the Secretary.
- 9.3 The AGM shall select such Officers of The Club as it may for time to time determine.
- 9.4 Nominations for Officers shall be received by the Secretary not less than 14 days prior to the AGM. Nomination shall require the signatures of two Club members. No nominations shall be accepted from the floor of the meetings, except where a position is without nomination. Nominations can only be accepted from persons eligible to vote at the AGM.
- 9.5 The Annual General Meeting and Executive meetings shall be planned annually, but the Chair may call a meeting when she/he considers it necessary, or upon the written request of at least four Members of the Executive Committee.
- 9.6 All Members of The Club shall be entitled to vote at the General Meeting of The Club and shall have equal voting rights
- 9.7 The quorum for General Meetings shall be 10 Members present and eligible to vote.
- 9.8 An Extraordinary General Meetings of The Club shall be called by an application in writing to the Secretary signed by no less than 5 Members. The Executive Committee shall have the power to call an EGM by decision of a simple majority of its Members.

## **10. VOTING PROCEDURES**

- 10.1 A motion shall be carried by a simple majority of those present and voting, except when the majority is a constitutional amendment which shall require a two-thirds majority.

10.2 The Chair shall have a casting vote in addition to a deliberative vote.

## **11. PROPERTY**

11.1 Responsibility for all property owned by The Club rests with the Executive Committee

## **12. DISCIPLINARY AND APPEALS**

12.1 The Executive Committee shall have the power to take appropriate disciplinary action against any Member and shall have the authority to terminate the membership of any Member guilty of conduct deemed to be to the detriment of The Club.

12.2 Every Member of The Club shall have the right of appeal to the Executive Committee. The appeal should normally be heard within 14 days of it being received by the Secretary.

## **13. DISSOLUTION PROCEDURES**

13.1 The Club may be wound up on a resolution of two-thirds majority of Members at a Special Meeting convened at the request of 5 Members of The Club.

13.2 In the event of the passing of the resolution to wind up The Club, the Members of The Club shall appoint a representative Committee which shall be empowered to distribute the assets, including cash and investments in hand, to Clubs having similar objectives as their own.

## **14. REVIEW OF THE CONSTITUTION**

14.1 This Constitution shall be reviewed on a two-year basis.

14.2 Amendments to the Constitution shall only be agreed at Annual General Meetings.

14.3 Additions or alterations to the Constitution shall be submitted to the Secretary not less than 30 days before the date of the AGM, or with a request for a special meeting of Club Members. No resolution involving an amendment to the Constitution may be proposed or amended from the floor of a meeting.

14.4 In the event of a proposal for an amendment or alteration to the Constitution, the Secretary shall inform the membership of the proposal(s) not less than 21 days before the AGM.

14.5 Any amendments to the proposed motion shall be forwarded in writing to the Secretary not later than 14 days before the said meeting. Any such proposal shall be supported by two Club Members.

14.6 In the event of any question or matter arising which is not provided in the Constitution, such question or matter shall be dealt with by the Executive Committee whose decision shall be final.

Signed on behalf of Dorchester Netball Club

